

**County of Loudoun**  
**Office of Transportation Services**  
**MEMORANDUM**

**DATE:** March 19, 2009

**TO:** Loudoun County Planning Commission

**FROM:** Andrew Beacher, Assistant Director  
George Phillips, Senior Transportation Planner/Project Manager

**SUBJECT: CPAM 2005-0009 Revised Countywide Transportation Plan Update:  
March 26, 2009 Planning Commission Worksession**

The purpose of this memorandum is to provide background information regarding the next briefing on the Countywide Transportation Plan (CTP) Update, scheduled for the Planning Commission worksession to be held on March 26, 2009.

In accordance with the schedule established by the Planning Commission (see attachment 1), the briefing includes a presentation and forum for discussion on Chapters 1, 4, 5 and 6 of the draft CTP. These chapters cover the following subject areas:

- Chapter 1: Transportation Goals and Strategies
- Chapter 4: Air Travel and Bicycle and Pedestrian Facilities
- Chapter 5: Regional, State and Local Coordination
- Chapter 6: Protection of the Environment

This briefing will be the first in a series of three briefings that will cover the entire draft document. The briefings are intended to help familiarize the members of the Planning Commission with the structure and content of the draft CTP. They will also serve to highlight any key changes to the document from the previously adopted plan, and to identify any particular issues that may require Planning Commission deliberation. Members of the Planning Commission are requested to review the chapters, as listed above, prior to the worksession in order to facilitate discussion. The briefing will be presented by Office of Transportation Services staff.

**Attachment**

1. Planning Commission CTP Review Schedule

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## **CTP Schedule**

### **Briefings**

February 26 Transit Plan and Bike and Pedestrian Plan

March 5 Transportation Forecast Model, county growth assumptions; maps

### **Review Meeting Dates: March 26 to April 14**

March 26 - Chapters 1, 4, 5, 6

April 2 - Chapters 7 and 2

April 14 - Chapters 3 and 8

During the review meetings, above, Commissioners will identify policy issues, questions or recommendations in each chapter they wish to have addressed during subsequent work sessions. There will be no decisions or straw votes made at these meetings.

Given the close proximity of one meeting to the next, we do not expect to distribute new material prior to the meeting.

### **Public input: April 21 to May 7**

April 21, 23, 28 and 30

May 5 and 7

We anticipate the following meetings:

- one in the rural area,
- one in the Sterling/Potomac/Sugarland Run communities,
- one in Broad Run north of the Greenway,
- one in Dulles south of the Greenway,
- one in Dulles in the Rt. 50 corridor and
- one in Leesburg.

The meetings will consist of a series of information stations prior to the meeting, a presentation by staff, small table discussions with staff facilitating and volunteers recording and reporting on discussions about priority transportation issues and improvements, objections or support for current proposals, etc. People will have the opportunity to write comments. People will be provided with a summary of the draft document, a schedule, contact list and web site information.

**Stakeholder meetings: May 12 and 19**

Towns, advocacy groups, and HOA representatives will be invited to one meeting and all other groups to the second meeting.

Group representatives will be invited to sit at a table with Commissioners, make presentations on behalf of their organizations and participate in a dialogue with Commissioners. Staff can provide an initial presentation.

**Work Sessions**

May 26, 28

June 2, 4, 9, 16, 23

Work sessions will begin in May and will use the issues raised during the March and April Plan review meetings and the public meetings as agendas. The purpose of these meetings will be to reach conclusion on the issues and to formally accept or modify the proposed revisions. These are the decision meetings and straw votes may be used.

Given the close proximity of one meeting to the next, no new material will be distributed prior to the next meeting. At each meeting we could provide a summary of previous discussions or we could set aside the final meeting to review all of the conclusions. Decisions that go into the draft to be advertised for public hearing will be needed by June 23.

**Public Hearing**

July 23

Proposing a separate night because the regular public hearing in July is typically a heavy docket.

**Post Hearing Review**

July 23, 30 Is it not likely that we will have a full evening with the hearing?

September 3

Reviewing proposed language can occur at each work session but we may be looking at additional work sessions in September. The Commission will review and certify the Plan at a meeting in September so that the Board can have the benefit of the full 90-day review period provided by State Code.

**Other:**

A letter informing the towns about the CTP process has been distributed. A second letter and an invitation to the shareholder and public input meetings will follow the Commission's discussion of the schedule.